

# **NATIONAL BLACK NURSES ASSOCIATION, INC.**

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## **MEMBERSHIP PROCEDURES FOR APPLYING FOR CHAPTER STATUS**

**Chapters are those groups of various nurses who have organized and stand ready to support the National Black Nurses Association, Inc., by becoming a Chartered Chapter of NBNA. This status requires that:**

1. Each active participating member must be a member of good standing with NBNA and the Local Chapter.
2. The Chapter's Bylaws must be in accord with those of the National Office. (Review Model Bylaws attached)
3. All fees must be paid-in-full by **March 15<sup>th</sup>** to be chartered at the National Institute and Conference for that year. National's dues structure for members is annually. The date the members apply is their Anniversary date. The members will receive a renewal membership application each year from their Membership Chair.

### **To become a chapter, the group shall:**

1. Complete the 2024 Application for Chapter Status
2. Submit the completed 2026 membership roster with 15 members or more, 7 of the initial members must be RNs. Review the attached Membership Roster instruction sheet. In the National Amount Paid column, type in the dues amount each member paid, total the column and **email** the completed Membership Roster to [ssteven@nbna.org](mailto:ssteven@nbna.org). Submit a copy of the membership roster and the National Dues check to the address listed above.
3. Complete the Chapter Profile Form with the elected officer's information and send to [ssteven@nbna.org](mailto:ssteven@nbna.org).
4. Submit by email to [ssteven@nbna.org](mailto:ssteven@nbna.org) a copy of your Bylaws for review by the Bylaws Committee.

### **Chapter Membership entitles the chapter to:**

1. One vote per member on any issue to be decided by the membership or one (1) delegate for every 15 members not in attendance at the yearly Annual Institute and Conference Business Meetings.
2. NBNA's bi-annual printed Journals.
3. NBNA's quarterly *eNewsletter* on the website, as well as other information.
4. The chapter can have any licensed member in good standing hold an office on the Executive Board when elected by due process.
5. Share all the rights and benefits of members in good standing with NBNA.
6. State their affiliation with NBNA in the local Chapter name.

**Chapters may not participate in partisan politics.**